

## ESCONDIDO 2021-22 PTA OPEN POSITIONS

*The PTA Board will help you be successful. We will give you the tools and assist with connections to help you make the most of your volunteer time. **Ask us how you can get involved!***

Some of these projects will not continue this year without a new leader! If you are interested in more information about one of the jobs listed, let us know [at ptaescondido@gmail.com](mailto:ptaescondido@gmail.com)

<b><i>OPEN POSITION</i></b>	<b><i>DESCRIPTION of POSITION</i></b>
<b><i>Executive Vice-President of PTA Board</i></b>	Regularly communicate with president and assist as needed, attend weekly principal meetings, alternate PTAC meetings with president. Help review official communications. Communicate with event chairs and report back to president and board with their progress. Potentially succeed to be the president the following year. Can be shared.
<b><i>Auditor - PTA Board</i></b>	Audit the books twice a year and submit the audit to the board and file the necessary reportings. CPA or financial background preferred.
<b><i>Escondido E-News</i></b>	Like to write? Help us send out our weekly newsletter to families with school and community updates.
<b><i>3rd Grade Bicycle Safety</i></b>	Set up the bicycle safety course and coordinate volunteers/materials for the 3rd grade bicycle safety day.
<b><i>School Marquee</i></b>	Once a month change the school marquee to reflect the upcoming month's current programs.
<b><i>Talent Show</i></b>	Another Escondido highlight - Help learn how to put on Escondido's favorite event every year - where every student has an opportunity to showcase their talent.
<b><i>Staff Appreciation</i></b>	Coordinate the lunches, snacks and decor for staff appreciation week paid for by the PTA. Also do a fundraiser for an end of year staff gift that is separate from the PTA.
<b><i>Fifth Grade Parent Leads</i></b>	Plan the 5th grade promotion party, oversee the design of the promotion t-shirt, yard sign and other promotion related items/events.
<b><i>Partner in Education Representative (PiE)</i></b>	Escondido's dedicated PiE representative graduated last year and we need new PiE reps to take over! Can be a team to work together!

<b><i>Escondido Garden Group</i></b>	Organize volunteers to come to campus on weekends and clean up the gardens, plant the planters and help make Escondido ready for classroom gardening projects and to feel loved again.
<b><i>International Fun Fair</i></b>	An Escondido favorite tradition - join some experienced committee chairs to learn how to keep the tradition going. Requires decorating the school for the event, organizing the tables and volunteers and possibly getting entertainment/food for an assembly or the fair.